



GOVERNANCE COMMITTEE

THURSDAY, 19 NOVEMBER 2015

4.40 PM IN THE COMMITTEE ROOM, COUNTY HALL, LEWES

MEMBERSHIP - Councillor Keith Glazier (Chair)
Councillors Godfrey Daniel, David Elkin, Philip Howson and David Tutt

A G E N D A

- 1 Minutes of the meeting held on 22 September 2015 (*Pages 3 - 4*)
- 2 Apologies for absence
- 3 Disclosures of interests
Disclosures by all members present of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.
- 4 Urgent items
Notification of items which the Chair considers to be urgent and proposes to take at the appropriate part of the agenda. Any members who wish to raise urgent items are asked, wherever possible, to notify the Chair before the start of the meeting. In so doing, they must state the special circumstances which they consider justify the matter being considered urgent.
- 5 East Sussex County Council submission to the Local Government Boundary Commission for England on county electoral division boundaries (*to follow*)
Report by Assistant Chief Executive
- 6 Any other items previously notified under agenda item 4

PHILIP BAKER
Assistant Chief Executive
County Hall, St Anne's Crescent
LEWES BN7 1UE

11 November 2015

Contact Andy Cottell, 01273 481955

Email: andy.cottell@eastsussex.gov.uk

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GOVERNANCE COMMITTEE

MINUTES of a meeting of the Governance Committee held at Committee Room, County Hall, Lewes on 22 September 2015.

PRESENT Councillors Keith Glazier (Chair), Godfrey Daniel, David Elkin, Philip Howson and David Tutt

ALSO PRESENT Councillor Richard Stogdon

16 MINUTES OF THE MEETING HELD ON 21 JULY 2015

16.1 RESOLVED – that the minutes of the last meeting held on 21 July 2015 be approved as a correct record

17 ANNUAL COMPLAINTS REPORT INCLUDING THE LOCAL GOVERNMENT OMBUDSMAN'S ANNUAL LETTER AND FORMAL INFORMATION REQUESTS RECEIVED IN 2014-15

17.1 The Committee considered a report by the Director of Communities, Economy and Transport regarding the annual complaints report including the Local Government's Ombudsman's annual letter and formal information requests received in 2014/15

17.2 The Committee RESOLVED to:

1) agree the report; and

2) note that a Customer Board has been set up with representatives from all departments to work on the developments outlined in the report and to support the One Council approach to learning from and enhancing the customer experience

18 AMENDMENTS TO CONSTITUTION - ELECTRONIC SUMMONS TO MEETINGS AND SCHEME OF DELEGATION TO OFFICERS

18.1 The Committee considered a report by the Assistant Chief Executive regarding amendments to the Constitution

18.2 The Committee RESOLVED to recommend the County Council to agree to the Constitution being amended as set out in paragraph 1.3 of the report and in relation to summons to meetings as follows:

Summons

*5.1 The Assistant Chief Executive shall send to members a summons, **agendas and related papers, either by post or electronic mail, setting out the business to be transacted together with the minutes of the preceding meeting (where appropriate).***

19 CONSULTATION ON A PUBLIC SECTOR EXIT PAYMENT CAP

19.1 The Committee considered a report by the Chief Operating Officer regarding the Government's consultation on proposals to place a cap on exit payments for the public sector

19.2 The Committee RESOLVED to:

1) note the Government's proposals to implement a Public Sector Exit Payment Cap; and

2) agree the draft response set out at Appendix 1 and to delegate authority to the Chief Operating Officer to respond to the consultation, reflecting the Committee's view

20 RECOGNITION OF ADDITIONAL RESPONSIBILITY (HONORARIA) POLICY

20.1 The Committee considered a report by the Chief Operating Officer regarding a proposed amendment to the Recognition of Additional Responsibility (Honoraria) Policy in relation to the frequency of payments

20.2 The Committee RESOLVED to agree the proposed change to the Policy on the frequency of payments as set out in paragraph 2.4 of the report

21 APPOINTMENTS TO OUTSIDE BODIES

21.1 The Committee considered a report by the Assistant Chief Executive regarding appointments to outside bodies

21.2 The Committee RESOLVED to appoint Councillor Earl as the Council's representative on the Local Government Association Coastal Issues Special Interest Group for the period until May 2017